



**MINUTES OF THE MEETING OF THE  
DUNDRY VIEW NEIGHBOURHOOD PARTNERSHIP  
HELD AT 7.00 p.m. on 29 JUNE 2015  
AT SYMES COMMUNITY BUILDING,  
PETERSON AVENUE, HARTCLIFFE**

**Attendance:**

**Members of the Partnership**

P	Councillor Helen Holland	Whitchurch Park ward Chair of Neighbourhood Partnership & Neighbourhood Committee
P	Councillor Tim Kent	Whitchurch Park ward
P	Councillor Mark Brain	Hartcliffe ward
P	Councillor Naomi Rylatt	Hartcliffe ward
P	Councillor Richard Eddy	Bishopsworth ward
A	Councillor Kevin Quartley	Bishopsworth ward
P	Diana Porter	Bishopsworth resident
P	Bob Giles	Hartcliffe resident
P	Lorraine Horgan	Hartcliffe resident
P	Geoff Woodburn	Whitchurch resident
P	Inspector Nigel Colston	Avon & Somerset Constabulary
A	Carolyn Purcell	Voluntary & community sector
A	Mike Knight	Local business
A	Pete de Boer	Senior Practitioner, Bristol Youth Links
A	Gill Brookman	Health Improvement Projects Manager

**Officers:**

P	Emily Smith	BCC, Neighbourhood Partnership (NP) Co-ordinator
P	Heather Williams	BCC, Community Partnership Manager
P	Ian Hird	BCC, Democratic Services

**Other attendees:**

P	Jan Bohin	Local resident
P	Richard Bevan	Local resident
P	George Denford	Local resident
P	Naughton Williams	Local resident
P	Leonard Lunt	Local resident
P	Rose Atkinson	Local resident
P	Pauline Henderson	Local resident
P	Heather Jarrett	Local resident
P	Keith Way	Local resident

**1. INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

(agenda item 1)

Attendees introduced themselves.

Apologies were received from Cllr Kevin Quartley.

At this point in the meeting, the partnership observed a moment's silence in memory of Brian Banwell, remembering Brian's contribution as an active community member over many years.

**2. NEIGHBOURHOOD PARTNERSHIP AGM REPORT**

(agenda item 2)

**a. Section 1 – NP membership and chairing arrangements:****RESOLVED:**

- 1. That the membership of the neighbourhood partnership as set out in the report be confirmed.**
- 2. That Cllr Helen Holland be elected as Chair of the Dundry View neighbourhood partnership for 2015/16.**
- 3. That Cllr Kevin Quartley be elected as Vice-Chair of the Dundry View neighbourhood partnership for 2015/16.**
- 4. That Cllr Helen Holland be elected as Chair of the Dundry View neighbourhood committee for 2015/16 (note: this decision was taken by the councillors comprising the neighbourhood committee).**

**b. Section 2 - Terms of reference and financial operating framework, and NP code of conduct:**

In discussion, the following was noted:

- It was proposed that a small working group be set up to develop work on the terms of reference and tool kit for the NP.
- The Electoral Commission's boundary review would have an impact in terms of the wards covered by the NP. The impact of this on the future operations of the NP would be reported to / considered at the December NP meeting.

**RESOLVED:**

- 1. That the Neighbourhood Committee and Neighbourhood Partnership terms of reference and the Neighbourhood Committee financial operating framework be noted; and that it also be agreed that a small working group be set up to develop work on the terms of reference and tool kit for the NP (the NP Co-ordinator to liaise with NP members to confirm the membership of the working group; anyone interested in becoming involved in the sub-group should contact the NP Co-ordinator).**
- 2. That the NP code of conduct be noted and endorsed.**

**c. Section 3 - Devolved neighbourhood budgets, wellbeing budget, and delegated budgets:**

In discussion, the following was noted:

- Detailed information about the highways allocation was set out in appendix 2b. The Longway Avenue and Elm Tree Corner schemes had been carried forward from 2014/15.
- Geoff Woodburn raised the issue of improving the (now permanent, former temporary) bus shelter on Whitchurch Lane. It was noted that the Highways and Transport Sub-Group was looking at the issue of bus shelter improvements / replacements in conjunction with the relevant officer, and that this issue could be considered as part of those discussions.

**RESOLVED:**

- 1. That the devolved neighbourhood budgets be noted.**
- 2. That £30,000 be set aside for the small grants / wellbeing budget.**
- 3. That the following sums be delegated to lead officers for small works which progress the neighbourhood plan:**

- **Highways minor works - £5,000**
- **Neighbourhood officer small works budget - £3,000**

**d. Section 4 – NP sub-groups & meeting schedule:**

The following adjustments to the meeting schedule were noted:

- Bishopsworth neighbourhood forum – delete the date 9 September 2015 and replace with 10 September 2015
- Whitchurch Park neighbourhood forum – delete the date wc 7<sup>th</sup> September 2015 and replace with 8 September 2015

**RESOLVED:**

**That the sub-groups (as per the details set out in the report) be agreed, and that the meeting schedule be noted, subject to the adjustments listed above.**

**e. Section 5 – Financial statement 2014-15:**

**RESOLVED:**

**That the financial statement 2014-15 be noted.**

**3. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 16 MARCH 2015**

**RESOLVED:**

That the minutes of the meeting held on 16 March 2015 be agreed as a correct record.

**Matters arising:**

Highways report: Councillors stressed the importance of ensuring that good communications were kept in place on an ongoing basis, to ensure they were kept informed about local traffic and highways issues / works, including works to be carried out by utilities.

It was noted that there was a particular issue about a failure of officers to respond to issues raised by local councillors in connection with the traffic calming scheme at Bishport Avenue / Molesworth Drive. The NP Co-ordinator agreed to follow this up with the officer(s) concerned.

**Action tracker:**

The partnership reviewed the action tracker.

In relation to the issue of the conversion of Bishopsworth pool to a skate park, it was noted that a letter had been sent to the Council's City

Director expressing the partnership's concern about the management of the project. A response had been received.

#### **4. DECLARATIONS OF INTEREST**

(agenda item 4)

Re: agenda item 6: Small Grants (Wellbeing Budget):

- Cllr Kent declared an interest relating to his role as a Director of Hartcliffe Community Park Farm.
- Cllr Holland declared an interest relating to her involvement with Bridge Learning Campus.

#### **5. PUBLIC FORUM**

(agenda item 5)

##### **Public forum statement from Keith Way regarding funding of improvements to Dundry Slopes (area between Bishport Avenue and Bouchier Gardens):**

The partnership received this public forum statement, which was presented by Keith Way.

Key points raised/noted:

- a. It was noted that (with reference to a report included later on the agenda) the majority of section 106 money for this area was already allocated to specific purposes.
- b. The Chair pointed out that the current system of allocating CIL monies was having a disproportionate effect across the city. In some wards, where there were high levels of development, substantial CIL allocations were being realised; in other areas, such as this NP area, where there were relatively low levels of development, the picture was very different. In her view, there was a case for a policy adjustment being made, whereby an element of CIL could be "top-sliced" from "advantaged" areas to ensure a fairer citywide distribution of these resources and a better deal for disadvantaged neighbourhoods.
- c. It was suggested that the Pride of Place sub-group should be asked to consider what could be done to assist the Dundry Slopes aspirations. It was also noted that it would be useful for Keith Way to make links with the long standing motorbike project, it was noted that he currently is part of the work being undertaken on Dundry Slopes by Avon Wildlife Trust and CSV, and it would be important for projects to look to join up and work together wherever possible.

## **6. SMALL GRANTS (WELLBEING BUDGET) REPORT**

(agenda item 6)

The neighbourhood partnership considered the allocation of small grants as recommended by the funding panel at their meeting held on 26 May 2015.

In terms of the “remaining budget” figure quoted on page 29 of the agenda pack, it was noted that this figure should read as “£16,169”, not “£26,169.”

The neighbourhood committee

**RESOLVED:**

**That the following allocations be confirmed:**

- 1. New Beginnings day service activity project - £750**
- 2. Creative writing session - £453**
- 3. Summer holiday family trips (requested by Bridge Learning Campus) - £1,260**

Note: Cllr Holland declared an interest in this item (and did not vote) relating to her involvement with Bridge Learning Campus.

- 4. BS13 theatre company 2015-16 season – £2,135**
- 5. Big P – £2,188**
- 6. Out and About – £2,008**

Note: Cllr Kent declared an interest in this item (and did not vote) relating to his involvement as a Director of Hartcliffe Community Park Farm.

- 7. Phoenix Scouts - £2,412**
- 8. Community BBQ and girls group - £1,550**
- 9. Zonbury festival - £1,075**

## **7. POLICE AND COMMUNITY SAFETY UPDATE**

(agenda item 7)

The partnership considered the latest police and community safety update report, presented by Inspector Nigel Colston.

Key points raised / noted:

- a. In overall terms, crime in the Dundry View NP area had risen by 4.1%. It was important to recognise, however, that this rise was lower than the 14.5% increase seen across the whole of the Bristol south area. Although burglary offences were up by 42%, the actual number of these offences only equated to 10 extra offences over 2 months.
- b. In relation to the issue of drugs, Inspector Colston reported that whilst tackling drugs offences remained a very important issue for the police (working with partners), it was not one of the Police and Crime Commissioner's "headline" priorities. Following the recent review and re-organisation of police services, the expertise of specialist, investigative police staff had been "pooled" (i.e. there was no longer a dedicated drugs team). An evidence base needed to be established to secure investigative support from the new "pooled" resource. In discussion, it was stressed that, to help build the evidence base for resources, it was essential for local people to keep reporting all local concerns about drugs issues. It was noted that drug abuse often led to other offences taking place, and was linked in particular to domestic abuse.
- c. A number of concerns were raised about anti-social behaviour in Wilmott Park, including recent cases of arson. It was felt that there needed to be a focus now on improving the situation. It was suggested that, as a first step, a "walk" through the park should take place, involving local residents, councillors, council officers and the police, to assess what action was needed and could be taken, including whether there were any park maintenance issues that could be addressed.
- d. With regard to related issues raised about anti-social behaviour in Moxham Drive, it was noted that the local beat manager would liaise direct with local residents.
- e. It was noted that there was also an issue about confusion being caused by both 20mph and 30mph signs in Moxham Drive. It was noted that the NP Co-ordinator would liaise with the highways team about rectifying this.

The neighbourhood partnership

**RESOLVED:**

**That the report and the above information be noted.**

## **8. NEIGHBOURHOOD PARTNERSHIP PLAN UPDATE REPORT** (agenda item 8)

The neighbourhood committee / partnership considered a report setting out the latest position in relation to the neighbourhood partnership plan.

Key points raised/noted:

- a. Learning Partnership West had been running a 6 week project for teenagers at Hareclive youth centre aimed at tackling anti-social behaviour.
- b. Progress on the plan would be reported regularly to the partnership.
- c. The plan to an extent was a “live document” – priorities could be added, once identified and agreed at partnership meetings.
- d. The range of sports opportunities / activities listed at appendix 1 was welcomed. Cllr Eddy referred to the potential future opportunities to support a multi-use games area in Highridge.
- e. The partnership discussed the current consultation on library services. A number of concerns were raised, including:
  - Concerns that the consultation had not been sufficiently transparent.
  - Some consultation leaflets were felt to have been misleading in terms of not being sufficiently clear about the local impact of elements of the proposals.
  - Concerns that some decisions may have already been taken.Following discussion, it was agreed that Cllr Daniella Radice, Assistant Mayor for Neighbourhoods and Kate Murray, Head of Libraries should be invited to the next partnership meeting to discuss the future of library services in this NP area.

The neighbourhood partnership

**RESOLVED:**

**- That the update report and the above points be noted.**

## **9. PROPOSAL - TEENAGE PARENTS PROJECT LEASE**

(agenda item 9)

The partnership considered a report on the proposal for a new 15 year lease of Gatehouse tenants centre to the teenage parents project.

The neighbourhood partnership

**RESOLVED:**

**To support this proposal, as per the details set out in the report.**

## **10. PROPOSAL - HEADLEY PARK PLAY AREA**

(agenda item 10)

The partnership received a report on this issue.

It was noted that there was no decision to be taken at this meeting.



The neighbourhood partnership

**RESOLVED:**

**That the report be noted.**

## **11. OTHER BUSINESS**

### **a. Recycling centre for south Bristol**

A resident raised the issue of the importance of establishing a household waste and recycling centre in south Bristol, especially in light of the fact that 2015 was Bristol's year as European Green Capital. In discussion, it was noted that budget amendments in support of this had been brought to the Full Council budget meeting in February 2015. It was suggested that residents with views / questions about this (and other) issues might wish to consider attending the next Mayor's public question time event on 9 July, to be held at The Pavilions, Bridgwater Road.

### **b. Grounds maintenance service**

A document was circulated setting out information on proposals for an amended grounds maintenance service.

The neighbourhood partnership

**RESOLVED:**

- 1. To participate in the "shaping" work for the amended service.**
- 2. That this participation be undertaken by the Pride of Place sub-group.**
- 3. That the partnership will wish to formally ratify the recommendations from this participation at a future neighbourhood partnership meeting.**

## **12. MEETING CLOSE / DATE OF NEXT MEETING**

In closing the meeting, the Chair thanked members of the partnership for their attendance. It was noted that the next meeting would be held at 7.00 p.m. on Monday 28 September.

The meeting finished at 9.00 p.m.

CHAIR